

# Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

## Section 1: Budget Proposal

1. Name of Ward

Eyres Monsell

2. Title of proposal

Funding for Horticultural Show

3. Name of group or person making the proposal

Horticultural and Crafts Show / Sue Green

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The money will be used for increased costs in the running of the show: The show itself will be of benefit to the community of Eyres Monsell and surrounding areas. They and members of the general public who wish to take part in the show on the day will benefit. The proposal if successful will be made public by means of the local paper and also by support from the local councillors in the Eyres Monsell Ward



5. Have you provided supporting information?  Tick if yes

6. What is the total cost to the Community Meeting?

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Advertising costs	250	Est.
Printing of posters and flyers	100	Est
Renewal of some of the Trophies	150	Est
<b>Total</b>		<b>500</b>

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No
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9. Who proposed the project? Please provide contact details.

Name of contact person	Sue Green
Your position in organisation or group	Chairperson
Name of organisation or group	Horticultural and Crafts Show Committee
Address Queens Park Way Eyres Monsell Leicester LE2 9RQ	
Phone number	0116 224XXXX

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	Sue Green
Your position in organisation or group	Chairperson
Name of organisation or group	AsAbove
AddressAs Above	
Phone number	Email

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Sue Green
Signature	
Date	26/01/09

Please send this completed form back to:

Bhawna Arya, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827